

# Year In Review

2008 - 2009



# GP

# down south

general practice network

## VISION

To provide best possible health outcomes for all people in our region by working with General Practice and Primary Health Providers.

## MISSION

To improve the quality, efficiency and effectiveness of primary health care delivery to the community through;

- Building on our capacity as the only accredited regional organisation with access to all primary health care teams.
- Supporting General Practice teams to improve clinical outcomes, business viability and workforce support.
- Engaging the membership to better understand the health care needs of the community.
- Representing the needs of General Practice and the health care needs of the community to government and other relevant stakeholders.

## VALUES

We believe that:

- All members of the community have the right to equality of opportunity when seeking access to high quality health care.
- General Practitioners are central to the provision of high quality health care.
- The views of our members, staff, colleagues and consumers must be valued.
- The conduct of all of our business activities must be characterised by excellence, integrity, openness and responsible compassionate leadership.

## MEMBERS OF THE BOARD

Dr Mostyn Hamdorf	Chair	
Dr Gavin Riches	Deputy Chair - <i>ceased 11/09</i>	
Dr Pat Wallace	Board Member - <i>ceased 01/09</i>	Deputy Chair - <i>commenced 01/09</i>
Mr John Ireland	Company Secretary	
Dr Ingrid Hanemaaijer	Board Member - <i>ceased 03/09</i>	
Dr Rupert Backhouse	Board Member	
Dr Sarah Youngson	Board Member	
Mr John Cowdell	Board Member	
Dr Michiel Mel	Board Member - <i>commenced 05/09</i>	

## STAFF

Judy Fraser	Chief Executive Officer
Yvonne Robinson	Deputy CEO
Peter Marshall	Finance & Administration Manager
Marj Sawyer	Accounts & Payroll Officer
Janet Hobba	Program Manager (Peel) – <i>commenced 07/07</i>
Amanda Poller	Program Manager (South West)
Stephanie Daniels	Program Coordinator (Diabetes)
Karen Hansen	Program Coordinator (Mental Health)
Sharlene Hindmarsh	Program Coordinator (Primary Care Integration Project, Canning Data Extraction Tool)
Denise Puddick	Program Coordinator (Nursing in General Practice, Immunisation, Aust. Primary Care Collaboratives)
Troy Shier	Program Coordinator (Manjimup and Collie Aboriginal Health Service - MaCAHS)
Jill Fowler	Family and Domestic Violence Project Officer & Quality Manager – <i>ceased 11/08</i>
Michelle McShane	Information Management / Information Technology – <i>commenced 11/08</i>
Sharon O'Neill	Quality Officer / Administration Coordinator
Gill Bowles	Administration Officer
Anne Walsh	Administration Officer
Yvette Wyburd	Administration Officer – <i>commenced 04/09</i>
Rebecca Preston	Trainee Administration Officer – <i>ceased 03/09</i>
Jackie Bowser	Program Support & Administration Officer
Taryn Hyder	NPS Facilitator
Susan Gardiner	Rural and Remote Mental Health Worker – <i>ceased 08/08</i>
Kerry Jensen	Psychologist – <i>ceased 11/08</i>
Brian Toigo	Senior Aboriginal Health Worker – <i>ceased 02/09</i>
Pam Bolitho	Aboriginal Health Worker
Annette Lawrence	Aboriginal Health Worker
Jenny Wallam	Aboriginal Health Worker
Dianne Yappo	Aboriginal Health Program Administration Officer
Anna Christian	Social Worker for Manjimup and Collie Aboriginal Health Service – <i>commenced 04/09</i>
Annette Butcher	Diabetes Educator
Jill Campbell	Diabetes Educator – <i>commenced 04/09</i>
Rachel Holding	Diabetes Educator – <i>ceased 11/08</i>
Ingrid Jefferson	Diabetes Educator – <i>commenced 11/08</i>
Maree Nannen	Diabetes Educator
Sally O'Rourke	Diabetes Educator

## OVERVIEW

Welcome to our brief review for 2008/09. Our full report, as submitted on 30<sup>th</sup> September 2009 to the Department of Health & Ageing, is available on our new look website ([www.gpdownsouth.com.au](http://www.gpdownsouth.com.au)).

In the lead up to release of the various reports commissioned by the Australian Government into health system reform, the Board of GP down south has provided carefully considered responses and submissions to the AGPN Primary Care Position Statement, and the National Primary Health Care Strategy.

GP down south has continued to work in our service delivery areas providing excellent service and support to General Practice and the community. We have worked collaboratively with a wide range of organisations at both a local, state and national level to further the interests and capacity of General Practice and Primary Care Services within the community.

Financially, GP down south remains in a very sound position. We account and report to our Board in a very conservative way to ensure that our obligations as a company are fully met and that our Directors and Officers are well protected.

We have spent considerable time reviewing and upgrading our information, risk, contract and quality management systems. This enables us to concentrate on service delivery without the pressure of worrying about our capacity to meet our obligations. One of the challenges in developing a growing and maturing organisation is balancing the cost of compliance with the cost of service delivery. This is an issue that funders rarely consider in their expectations of purchasing Rolls Royce services for Mini Minor prices.

Once again, we thank the Board and GP members who have supported us in various roles throughout the year. We also thank a very dedicated staff who, once again have shown tremendous ability to meet the demands of a growing organisation in a very a dynamic environment.

**Dr Mostyn Hamdorf**  
Chair

**Judy Fraser**  
CEO

## HIGHLIGHTS, CHALLENGES AND THE FUTURE

### Highlights

- GP down south and Greater Bunbury Division of General Practice are working on a project to improve primary care integration in the region. One of the important outcomes of this work was a collaboration with WA Country Health Service to develop pathways for multidisciplinary care and to clarify roles for private and public practitioners in chronic disease management.
- The Canning Data Extraction tool has allowed GP down south to support General Practices to improve management processes, and by doing so, to improve care for patients with chronic disease.
- The GP down south 'step by step guide to improving diabetes management' is being well utilised by Practices across the region.
- More PIP registered Practices are claiming Practice Nurse services (increased by 6.4% in 2008/09).
- GP down south is actively supporting Practices to implement Nurse led clinics to improve the clinical efficiency and outcomes of practices.
- Immunisation Certification for 53 Practice Nurses was achieved through a mentoring and assessment process provided by GP down south.
- Support to Practices with immunisation data cleansing has helped some Practices to reach the 90% childhood immunisation target level.
- GP down south's free diabetes education service delivered 221 occasions of service in 2008/09.



*Chronic Disease Self Management (CDSM) course participants*



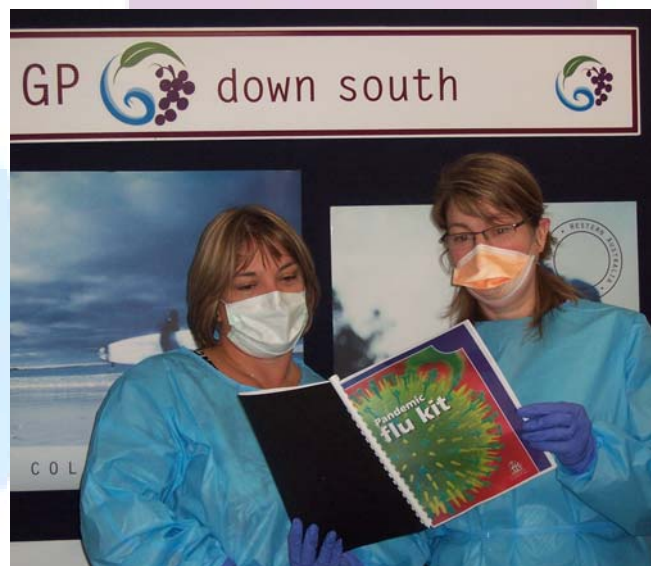
*Plaster Cast Workshop for Practice Nurses*

- Innovation Funding for Peel region gave Registrars the opportunity to sit in with a supervisor from another Practice and to observe different modes of Practice during placement.
- GP down south's new service delivery model for General Practice commenced February 2009. The annual practice visits have resulted in a more tailored approach to delivering support and services to Practices.
- The Manjimup and Collie Aboriginal Health Service (MaCAHS) program continues to provide a significant contribution to local communities through involvement in a wide range of health promotion activities. Increases have been recorded for child and older adult ATSI Health checks.

- Counsellors provided 1802 occasions of service through GP down south's More Allied Health Services (MAHS), Access To Allied Psychological Services (ATAPS) and Mental Health Services in Rural and Remote Australia (MHSRRA) programs. More GPs are now preparing and reviewing mental health plans.
- In it's first year of measuring National Performance Indicators GP down south has performed well in assisting General Practice to show increased outcomes in virtually all of the national indicators.
- GP down south has taken a lead role in helping the Peel Youth Medical Service to become more sustainable. GP down south will be providing practice management support and has secured partnerships with St John of God Hospital - Bunbury to provide a case worker and with Family Planning WA to provide a sexual health nurse.

## Challenges

- We have now completed the first full year delivering services aimed at achieving outcomes against a range of National Performance Indicators. While GPs agree that the objectives are worthy, they nevertheless feel that Divisions have less capacity to respond to their needs as members. This is an issue that will challenge us to remain relevant to the primary membership in to the future.
- Feedback from General Practice teams, regarding the 45-49 year old health checks, very strongly indicates that the target audience is unresponsive to recalls for these types of screening activities.
- GP involvement in providing focussed psychological strategies (FPS) for patients FPS is limited and anecdotal evidence suggests that GPs who have undertaken this training generally do so out of interest in mental health, rather than with the intent of providing counselling services.
- H1N1 Pandemic Planning information and training was delivered all Practices in the region. During which time GP down south demonstrated how quickly we are able to mobilise to provide urgent support in times of need.



*GP down south staff presenting H1N1 Pandemic Planning Information*

## The Future

- We await, with interest, the decisions regarding the long term future of funding for programs such as MAHS, ATAPS and Nursing in General Practice Program.
- The outcomes of the National Reform Agenda will no doubt bring changes for the Divisions Network that may include amalgamations and other sweeping reforms. We look forward to working, within our sphere of influence, to ensure a stronger and more responsive Australian Health System.

## FINANCIAL OVERVIEW

The Division's financial statements, including the Balance Sheet and Statement of Income & Expenditure are embodied in this "Year in Review" for 2008– 2009.

I am pleased to report that the Company returned a small surplus of \$23,934 for the financial year, this surplus further reinforcing the Company's sound financial position. At year end the Company's Retained Earnings and Equity totalled \$528,745. This year's surplus has been the result of tight financial control and sound budget processes, given that Commonwealth funding fell in real terms.

With the demand on Division's services increasing and Commonwealth funding shrinking, we have budgeted for a modest deficit this year as we intend using some of our accumulated funds to meet the costs of some new and innovative services which have been identified through our recent Strategic Planning process. One of these projects is the Peel Youth Medical Service which is a program providing services specifically directed towards marginalised youth in the Peel Region

**John Ireland**  
Company Secretary

## INDEPENDENT AUDIT REPORT TO THE MEMBERS OF PEEL SOUTH WEST DIVISION OF GENERAL PRACTICE LTD

### Scope

We have audited the accompanying financial report of Peel South West Division of General Practice Ltd., which comprises the balance sheet as at 30 June 2008, and the income statement, statement of changes in equity and cash flow statement for the year ended on that date, a summary of significant accounting policies and other explanatory notes as set out on pages 2 to 20 of the Audited Financial Statement.

### Auditor's Opinion

In our opinion the financial report of Peel South West Division of General Practice Ltd is in accordance with the *Corporations Act 2001*, including:

- i. giving a true and fair view of the company's financial position as at 30 June 2009 and of it's performance for the year ended on that date; and
- ii. complying with Australian Accounting Standards (including the Australian Accounting Interpretations) and the Corporations Regulations 2001.

**Christopher McLaughlin**  
Director

**Anderson, Munroe & Wyllie Chartered Accountants**

**BALANCE SHEET AS AT 30 JUNE 2009**

	2009	2008
	\$	\$
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	1,010,719	935,281
Trade and other receivables	38,416	27,800
Other current assets	22,035	21,438
<b>TOTAL CURRENT ASSETS</b>	<b>1,071,170</b>	<b>984,519</b>
<b>NON-CURRENT ASSETS</b>		
Property, plant and equipment	217,343	251,189
<b>TOTAL NON-CURRENT ASSETS</b>	<b>217,343</b>	<b>251,189</b>
<b>TOTAL ASSETS</b>	<b>1,288,513</b>	<b>1,235,708</b>
<b>CURRENT LIABILITIES</b>		
Trade and other payables	234,873	153,239
Short term provisions	156,601	144,873
Unexpended grants	276,742	361,152
<b>TOTAL CURRENT LIABILITIES</b>	<b>668,216</b>	<b>659,264</b>
<b>NON-CURRENT LIABILITIES</b>		
Long term provisions	91,552	71,633
Unexpended grants	-	-
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>91,552</b>	<b>71,633</b>
<b>TOTAL LIABILITIES</b>	<b>759,768</b>	<b>730,897</b>
<b>NET ASSETS</b>	<b>528,745</b>	<b>504,811</b>
<b>EQUITY</b>		
Retained Earnings	528,745	504,811
<b>TOTAL EQUITY</b>	<b>528,745</b>	<b>504,811</b>

## STATEMENT OF INCOME AND EXPENDITURE

	2009	2008
	\$	\$
<b>OPERATING REVENUE</b>		
Revenue from government and other grants	2,463,495	2,414,334
Other revenue	120,506	185,570
<b>TOTAL OPERATING REVENUE</b>	<b>2,584,001</b>	<b>2,599,904</b>
<b>OPERATING EXPENSES</b>		
Employee benefits expense	1,232,806	1,294,869
Depreciation	73,442	85,398
Repairs, maintenance and vehicle running expense	35,027	73,119
Rental expense	113,902	99,303
Consultants and contractors	884,559	681,472
Administration expenses	89,987	120,171
Seminar and event expense	28,457	53,314
Other expenses	101,887	200,735
<b>TOTAL OPERATING EXPENSES</b>	<b>2,560,067</b>	<b>2,608,381</b>
Profit before income tax	23,934	(8,477)
Income tax expense	-	-
<b>Profit after income tax</b>	<b>23,934</b>	<b>(8,477)</b>